

<b>PROBLEM</b>	<b>RANGE</b>	<b>FIRST OCCURRENCE</b>	<b>Interventions</b>	<b>REPEATED OCCURRENCE</b>
<b>Unexcused Absence/Truancy</b> (EC48260., 48200)	Minimum  Maximum	See MUSD Attendance/Tardy Policy  In-House Supervision  Saturday School	Meeting with parent or guardian/SARB I  Individualized Behavior Contract designed get the student to school  Referral for counseling	Saturday School, Suspension , Truancy Letters, SARB II at the D.O.  Refer to SARB III; refer to District Attorney  Referral to alternative program
<b>Leaving Campus Without Proper Authorization</b> (EC35291,48900)	Minimum  Maximum	Informal/Formal Conference, Suspension  Off-grounds Pass  In-House Supervision, Detention	Informal/Formal conference with parent  Informal/Formal behavior contract	In-House Supervision, Detention, Saturday School,  Suspension
<b>Willful Defiance of Authority, Disruption on School Property or in Classroom</b> (EC 48900 k)	Minimum  Maximum	Formal/Informal Conference, Detention  Suspension (EC48900k)	Parent contact, teacher then Admin  Meeting with parent  Behavior Contract	Suspension, In-House Suspension  MUSD behavior contract  Expulsion, Formal Reprimand
<b>Bus Conduct</b> (AR,BP 5131.1, a-e)	Minimum  Maximum	Formal Conference conducted with MUSD transportation dept. See MUSD Transportation Policy  Loss of Bus Privileges	Assigned Seating  Behavior contract	Suspension, Loss of Bus Privileges  See MUSD Transportation Policy  Suspension, Expulsion, Formal Reprimand

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<b>Arson</b> (PC 450, 451)	Minimum  Maximum	5 day Suspension, Restitution  Contact Fire Marshall and Report to Law Enforcement  Recommend Expulsion, Restitution		Recomend Expulsion, Restitution
<b>Fighting/Assault/Threats</b> (EC 48900 a(2), PC 241, 243, 245, 220)	Minimum  Maximum	Suspension  Suspension or Expulsion, Report to Law Enforcement , Formal Reprimand	Parent contact/parent meeting  Behavior Contract  Behavior Support Plan  Possible mediation	Suspension  Expulsion, Report to Law Enforcement
<b>Drugs/Alcohol/Paraphernalia</b> (EC 48900 c,d, j)	Minimum  Maximum	5 day Suspension, Report to Law Enforcement , Recommendation for expulsion  Suspension, Expulsion, Report to Law Enforcement (Selling Mandatory Expulsion 48915-C)	Referral to AODS or other drug counseling  Administrative Behavior Contract	Suspension, Expulsion, Report to Law Enforcement  Suspension, Expulsion, Report to Law Enforcement (Selling Mandatory Expulsion 48915-C)
<b>Weapons/Injurious Objects</b> <b>Replica Firearm</b> (EC 48900 b,m)	Minimum  Maximum	5 day Suspension, Formal Reprimand, Report to Law Enforcement  Suspension, Expulsion, Report to Law Enforcement (Brandish Knife, Possession of Gun 48915-C)		Suspension, Expulsion, Report to Law Enforcement  Suspension, Expulsion, Report to Law Enforcement (Brandish Knife, Possession of Gun 48915-C)
<b>Extortion/Robbery</b> (EC 48900 e)	Minimum  Maximum	5 day Suspension, Formal Reprimand, Report to Law Enforcement  Suspension, Expulsion, Report to		Suspension, Expulsion, Report to Law Enforcement  Suspension, Expulsion, Report to Law Enforcement

		Law Enforcement		
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<b>Deliberate False Fire Alarm</b> (EC 48900 k)	Mandatory	Suspension and Report to Law Enforcement  Fire Marshall Contacted		Suspension and/or Expulsion, Report to Law Enforcement
<b>Explosive Devices/Bomb threat</b> (EC 48900 b)	Mandatory	Suspension and/or Expulsion and Report to Law Enforcement		Suspension and/or Expulsion/Report to Law Enforcement
<b>Parking Violations</b>	Minimum       Maximum	Informal Conference, Parking Citation  Parking Citation  *All driving violations subject to CHP and LCSO citations		Formal Conference, Parking Citation  Revoked Driving Privileges  Suspension
<b>Driving Reckless on or around Campus</b>	Minimum     Maximum	In-House Supervision, Detention, Informal/Formal Conference, Suspension, Saturday School  Suspension and Revoke Driving Privileges  *All driving violations subject to CHP and LCSO citations		Suspension, Revoke Driving Privilege  Suspension and Revoke Driving Privileges
<b>Profanity/Obscene Acts</b> <b>Immoral Acts/Verbal Abuse</b> (EC 48900 i)	Minimum       Maximum	May include: Warnings, Detention, In-House Supervision, Privileges Revoked, Parent Conference, Community Service, Saturday School, Citation, etc.  Suspension (mandatory if	parent contact  parent meeting  behavior contract	In-House Supervision/Detention, Suspension  Suspension/Formal Reprimand/Expulsion/Report to Law Enforcement



		Expulsion		
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<b>Gang Behavior &amp; Attire</b>	Minimum	Informal, Formal Conference, Confiscate Material, In-House Detention, Saturday School  Suspension	Parent contact  Parent meeting  Counseling	Suspension, In-House, Saturday School  Expulsion, Report to Law Enforcement
<b>Smoking/Tobacco Products</b> (EC 48900 h, 51260)	1st Offense  2nd Offense  3rd Offense 4th Offense 5th Offense	1 Day In-House Supervision, Detention, Police Citation  2 Day In-House Supervision, Police Citation, Saturday School  3 Day Suspension, Citation  5 Day Suspension, Citation  Expulsion, Formal Reprimand/Citation	Referral to Smoking cessation program	
<b>Destruction of Property</b> (School or personal) (EC 48900 f)	Minimum  Maximum	Formal Conference, Restitution, Report to Law Enforcement  Suspension, Restitution, Report to Law Enforcement , Expulsion	Community Service	Suspension, Restitution, Report to Law Enforcement  Restitution, Expulsion, Report to Law Enforcement
<b>Harassment/Intimidation</b> (EC 48900 a,o,u, 48900.4)	Minimum	Warnings, Detention, In-House Supervision, Privileges Revoked, Parent Conference, Community Service, Saturday School, etc.  Suspension, Formal	Parent Conference  Behavior Contract  Counseling	Suspension, Report to Law Enforcement  Expulsion/Report to Law



	Maximum	Suspension, Expulsion, Formal Reprimand,		Enforcement  Expulsion, Report to Law Enforcement
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***For offenses not included, the administrator or designee will utilize one or more of the following disciplinary measures depending on the nature of the offense: 1) conference with pupil; 2) parent conference; 3) notification of parent by telephone, letter, home visit; 4) detention, Saturday School, class suspension, in-house supervision; 5) suspension; 6) expulsion.***

***If an administrator is going to recommend less than the mandatory minimums listed, they must first get approval from the Superintendent and write a letter detailing the specific circumstances that warrant the deviation.***

***On a first offence for drug and alcohol offences if the student is on track for graduation and the principal would likely recommend a suspended enforcement of the expulsion order, the parent may elect a stipulated expulsion where there is no dispute about the facts of the case.***

## Elementary: Action To Be Taken

<b>PROBLEM</b>	<b>RANGE</b>	<b>FIRST OCCURRENCE</b>		<b>REPEATED OCCURRENCE</b>
<b>Unexcused Absence/Truancy</b> (EC48260, 48200)	Minimum  Maximum	See MUSD Attendance/Tardy Policy  Detention, In-House Supervision	Meeting with parent or guardian/SARB I Referral to Healthy Start Referral for Counseling Parent attendance at school Referral to alternative program	Home Visits, Saturday School, Principal Letter, Truancy Letters, SARB II Consider revoking interdistrict/intradistrict transfers  Refer to SARB III; refer to District Attorney
<b>Leaving Campus Without Proper Authorization</b> (EC 35291, 48900)	Minimum  Maximum	Informal/Formal Conference  In-House Supervision, Detention	Parent Conference	In-House Supervision  Suspension
<b>Defiance of Authority Disruption on School Property or in Classroom</b> (EC 48900 k)	Minimum  Maximum	Informal/Formal Conference  Suspension	Think Time Referral for counseling for targeted skill development Parent attendance at school Referral to alternative program	Informal/Formal Conference, In-House Supervision, Suspension  Expulsion, Formal Reprimand
<b>Bus Conduct</b> (AR, BP 5131, a-e)	Minimum  Maximum	Informal/Formal Conference, (See MUSD Bus Transportation AR & BP 5131.1 a-e), Suspension, Expulsion, Formal Reprimand  Loss of Bus Privileges, Suspension or Formal Reprimand	Think Time Referral for counseling for targeted skill development  See Bus Referral for loss of bus privilege schedule 1st offense 2nd offense 3rd offense	Informal/Formal Conference, In-House Supervision, Suspension  (See Bus Transportation AR & BP 5131.1 a-e), Suspension, Expulsion, Formal Reprimand
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				<b>OCCURRENCE</b>
<b>Deliberate False Fire Alarm</b> (EC 48900 k)	Minimum  Maximum	Formal Conference, Detention, In-House Supervision  Suspension, Fire Marshal, Formal Reprimand or Expulsion		Suspension, Fire Marshal, Formal Reprimand or Expulsion  Suspension, Fire Marshal, Formal Reprimand or Expulsion
<b>Explosive Devices/Bomb Threat</b> (EC 48900 b)	Mandatory	5 day Suspension Recommendation for Expulsion and Report to Law Enforcement		
<b>Profanity/Obscene Acts</b> <b>Immoral Acts/Verbal Abuse</b> (EC 48900 i)	Minimum  Maximum	Warnings, Detention, In-House Supervision, Privileges Revoked, Parent Conference, Community Service, Recess Restriction, etc.  Suspension, Formal Reprimand	Think Time Alternative Recess Referral for counseling for targeted skill development	In-House Supervision, Detention, Formal Reprimand, Suspension  Suspension, Expulsion
<b>Forgery</b> (EC 35291, 48900)	Minimum  Maximum	Informal/Formal conference  In-House Supervision, Detention	Parent Conference	In-House Supervision, Detention  Suspension, Expulsion, Report to Law Enforcement
<b>Cheating on Test or School Related Assignment</b> (EC 35291, 48900)	Minimum  Maximum	Informal/Formal Conference  No credit/half credit or alternative assignment given  Formal Conference/In-House Supervision, Detention		Detention, Informal/Formal Conference, In-House Supervision, Suspension  Suspension
<b>Gambling</b> (EC 48900)	Minimum  Maximum	Informal Conference  Suspension from School		Formal Conference  Suspension from School
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<b>Theft/Possession of Stolen</b>	Minimum	Warnings, Detention, In-house	referral for counseling	Formal Conference,

<p><b>Property/Burglary</b> (EC 48900 g, l)</p>	<p>Maximum</p>	<p>Supervision, Privileges Revoked, Parent Conference, Community Service</p> <p>Suspension/Restitution/Report to Law Enforcement , Formal Reprimand or Expulsion</p>		<p>Formal Reprimand, Suspension, Report to Law Enforcement</p> <p>Formal Reprimand or Expulsion, Restitution, Report to Law Enforcement</p>
<p><b>Gang Behavior/Attire</b> (EC 35183, 35294.1)</p>	<p>Minimum</p>	<p>Informal/May include: Notification of Parent</p>		<p>Formal Conference with Parent and Student/Suspension</p>
<p><b>Smoking/Tobacco Products</b> (EC 48900 h, EC 51260)</p>	<p>Maximum</p>	<p>Suspension</p>		<p>Formal Reprimand or Expulsion, Report to Law Enforcement</p>
<p><b>Smoking/Tobacco Products</b> (EC 48900 h, EC 51260)</p>	<p>Minimum</p>	<p>In-House Supervision and Notification of Parent</p>	<p>Referral for counseling for targeted skill development</p>	<p>In-House Supervision</p>
<p><b>Smoking/Tobacco Products</b> (EC 48900 h, EC 51260)</p>	<p>Maximum</p>	<p>Suspension</p>		<p>Suspension</p>
<p><b>Destruction of Property (School or personal)</b> (EC 48900 f)</p>	<p>Minimum</p>	<p>Informal Conference</p> <p>May include: Parent Notification, Restitution, etc.</p>		<p>Formal Conference, Restitution/ Suspension</p>
<p><b>Destruction of Property (School or personal)</b> (EC 48900 f)</p>	<p>Maximum</p>	<p>Suspension from School, Restitution</p>		<p>Restitution, Formal Reprimand or Expulsion, Report to Law Enforcement</p>
<p><b>Harassment/Intimidation</b> (EC 48900 a,o,u, 48900.4)</p>	<p>Minimum</p>	<p>Warnings, Detention, In-House Supervision,</p> <p>Privileges Revoked, Parent Conference, Community Service, etc.</p>	<p>Referral for counseling for targeted skill development</p>	<p>Informal/Formal Conference, In-House Supervision, Suspension, Report to Law Enforcement</p>
	<p>Maximum</p>	<p>Suspension/Formal Reprimand or Expulsion</p>		<p>Formal Reprimand or Expulsion, Report to Law Enforcement</p>
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*nature of the offense: 1) conference with pupil; recess restriction; 2) parent conference; 3) notification of parent by telephone, letter, home visit; 4) detention, Saturday School, class suspension, in-house supervision; 5) suspension; 6) expulsion*

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*On a first offence for drug and alcohol offences if the student is on track for graduation and the principal would likely recommend a suspended enforcement of the expulsion order, the parent may elect a stipulated expulsion where there is no dispute about the facts of the case.*